



To: Bay Area UASI Approval Authority

From: Craig Dziedzic, General Manager

Date: June 08, 2023

Re: Item 03: General Manager's Report

Staff Recommendation:

Staff recommends approving the Organization Chart, Annual Work Plans, and FY 2023-2024 Management Team Budget.

Action or Discussion Items:

- (a) Homeland Security Grants Update (Discussion)
- (b) Annual Report (Discussion)
- (c) Organization Chart (Action)
- (d) Annual Work Plans (Action)
- (e) FY 2023-2024 Management Team Budget (Action)
- (f) Management Team Tracking Tool and Future Agenda Items (Discussion)

Discussion/Description:

(a) The Department of Homeland Security Grants Updates (Discussion)

The UASI FY 2023 investment justifications were timely submitted to Cal OES, the grantee. For the upcoming UASI FY 2024 grant process, the UASI Management Team is coordinating with our Federal, State, and NCRIC partners to ensure that our region's critical infrastructure data (i.e., level one and level two assets), including systems, are correct and representative of the region. Also, we will be seeking a formal merger of the Metropolitan Statistical Areas (MSAs) that are part of the geographical footprint of the Bay Area UASI but are not recognized by DHS in its annual threat profile, which is associated to UASI grant funding (i.e., Sonoma, Napa, Solano, Monterey, Santa Cruz).

The FY 23 Securing the Cities (STC) grant application was submitted to the Countering Weapons of Mass Destruction (CWMD) Office, whereby the SF Bay Area region is expecting to be awarded approximately \$950,000, which will be focused on expanding the STC's mission pursuant to the grant

directive. The grant application for FY 23 Targeted Violence and Terrorism Protection (TVTP) was submitted requesting approximately \$1M for the region to expand on threat assessment training and other projects. The FY 23 NOFO for the Regional Catastrophic Preparedness grant program (RCPGP) has recently been released, and we will be submitting an application for grant funding.

(b) Annual Report (attached as Appendix B)

Highlights of our accomplishments include the following:

1. Continuously leveraged UASI initiatives with the STC, RCPGP, TVTP grant initiatives to enhance regional capabilities and close gaps as identified in our THIRA/SPR.
2. Hosted the second 3-Day Public Safety Preparedness Summit in San Francisco highlighting our regional initiatives.
3. Hosted the first STC stakeholder semi-annual conference in San Francisco.

(c) Organization Chart (attached as Appendix C)

Background

In accordance with the Master MOU and corresponding by-laws for the Bay Area UASI, the Management Team Organization Chart and Annual Work Plans, together with the FY 2023-2024 UASI Proposed Budget, are presented for approval. The 2022-2023 Bay Area UASI Annual Report is submitted for review.

The Management Team Organization Chart is divided into programmatic components based upon functionality of the grant revenue sources (UASI, STC, RCPGP, TVTP) as well as fiscal and compliance/office administration. The details of the Management Team include: (a) job title; (b) program assignment, (c) critical tasks/job functions, and (d) time allocation.

As a Management Team update, we are currently in the interview process for the BATEP project manager position.

(d) Annual Work Plans (attached as Appendix D)

The annual work plans align the Management Team’s activities with four different grants and eleven (11) goals of the Bay Area UASI:

- Goal 1: Enhance Information & Intelligence Sharing
- Goal 2: Enhance Protection of Soft Targets
- Goal 3: Enhance Cybersecurity
- Goal 4: Enhance Community Preparedness and Resilience
- Goal 5: Combat Domestic Violent Extremism
- Goal 6: Strengthen Emergency Communications Capabilities
- Goal 7: Enhance Medical and Public Health Preparedness
- Goal 8: Strengthen Information and Sharing Collaboration
- Goal 9: Enhance All Hazards Incident Planning, Response & Recovery Capabilities

Goal 10: Protect Critical Infrastructure and Key Resources
Goal 11: Enhance Elections Security
Goals 1-11: Homeland Security Exercise, Evaluation, and Training (All Goal Areas)
Goals 1-11: Risk Management (All Goal Areas)

(e) FY 2023-2024 Management Team Budget (attached as Appendix E)

The FY2023/2024 UASI Management Team proposed budget amounts to \$5,487,773 which is comprised of revenue sources from four grants (UASI FY 2021- FY 2023; RCPGP FY 2021 - 2022; STC FY 2022 2023; and TVTP FY 2021). The proposed budget is 5.33% more than last year due to an increase of cost-of-living allowance (COLA).

(f) Management Team Tracking Tool and Future Agenda Items (attached as Appendix F)

Attached as Appendix F is the Management Team Tracking Tool. Members may submit future agenda items to the General Manager. The Tracking tool will reflect having quarterly meetings in 2024. Due to normally light agenda items in January, the January 2024 meeting will be cancelled, and its agenda items will be added to the November 2023 and March 2024 Approval Authority meetings.