



**Bay Area UASI Program
Approval Authority Meeting
Thursday, January 8, 2014
10:00 AM**

LOCATION

Alameda County Sheriff's Office OES
4985 Broder Blvd., Dublin, CA 94568
OES Assembly Room

**REGULAR MEETING MINUTES
DRAFT**

1. Roll Call

UASI Chair Anne Kronenberg called the meeting to order at 10:00 AM. Subsequently, UASI General Manager Craig Dzedzic took the roll. Vice-Chair Rich Lucia and Members Raymond Guzman, Cathey Eide, Ryan Broughton, Mike Casten, Sherrie Collins, and Al Terrell were present. Members Ken Kehmna, Bob Doyle, and Carlos Bolanos were absent, but their alternates, respectively Dana Reed, Dave Augustus, and Mark Wyss, were present. Neither a Member nor Alternate from Cal OES has been appointed.

Prior to moving to the next item, Chair Kronenberg introduced Ryan Broughton as the new Approval Authority Member from the City of San Jose. Mr. Broughton thanked Chair Kronenberg and the Members for the opportunity to sit on the board.

2. Approval of the Minutes

Chair Kronenberg asked if there were any comments or questions concerning the minutes from the January 8, 2015 meeting. Seeing none, she asked for a motion to approve the minutes.

Motion: Approve the minutes from the January 8, 2015 Approval Authority Meeting.

Moved: Alternate Member Wyss **Seconded:** Member Broughton

Vote: The motion was passed unanimously.

3. General Manager's Report

(a) UASI FY 2015 Project Proposal Update

UASI General Manager Craig Dziejczak provided an update to the project proposal submission process for Fiscal Year 2015. He invited Members to comment on the process and provide suggestions.

(b) FY 2015 Grant Programs and the Continuing Resolution

Mr. Dziejczak stated there will be a delay to FEMA's FY 2015 grant cycle because FEMA cannot administer FY 2015 grant programs without a final FY 2015 appropriation.

(c) The 2015 National Homeland Security Conference

Mr. Dziejczak announced that the 9th Annual National Homeland Security Conference will be held in San Antonio. The agenda and registration will be forthcoming on the NHSA website: www.nationaluasi.com. He encouraged Members to alert the Management Team if they are interested in attending.

(d) Approval of the 2015 Calendar of Approval Authority Meetings

Mr. Dziejczak presented the proposed 2015 calendar of Approval Authority meetings. Chair Kronenberg asked whether the Management Team considered the federal funding cycle in determining the meeting dates. Mr. Dziejczak stated that the meeting dates were determined after consideration of the federal funding cycle and also with the intent to make the meetings more efficient. A member of the public announced that the next meeting of the Approval Authority on February 12, 2015 might conflict with an Alameda County holiday.

Motion: Approve the 2015 calendar of Approval Authority meetings.

Moved: Member Collins **Seconded:** Alternate Member Reed

Vote: The motion was passed unanimously with the understanding that the Management Team will look into whether February 12, 2015 will remain a suitable date for the next meeting.

4. Election of UASI Officers for 2015

Chair Kronenberg initiated the process of electing the 2015 Bay Area UASI Approval Authority Members by asking for nominations for the position of UASI Approval Authority Chair.

Motion: Nomination of Anne Kronenberg for UASI Chair.

Moved: Vice-Chair Lucia **Seconded:** *Unintelligible on recording*

Chair Kronenberg asked for additional nominations. There were none.

Vote: The motion was passed unanimously.

Chair Kronenberg asked for nomination for Vice-Chair.

Motion: Nomination of Rich Lucia for UASI Vice-Chair.

Moved: Member Casten **Seconded:** Member Broughton

Chair Kronenberg asked for additional nominations. There were none.

Vote: The motion was passed unanimously.

5. Regional RCPGP Plan Update

Regional Program Manager Janell Myhre provided background information on the Bay Area RCPGP plans, current efforts to achieve state acceptance of these plans, and the status of the local RCPGP Plan Adoption process. Ms. Myhre introduced Jim Brown from the CalOES Planning and Preparedness Branch and Sandra McKenzie, the Emergency Services Coordinator from CalOES Coastal Region, to provide information from the state level.

Mr. Brown provided a brief overview of the ongoing process in which the Bay Area RCPGP plans are being used to develop a new joint state and federal Catastrophic Earthquake Plan for the Bay Area. Ms. McKenzie explained how the state and federal planning team extracted relevant information from the draft RCPGP plans and the use of that information in a state and/or federal response.

Ms. Myhre stated that the RCPGP regional plans will remain posted on the CalOES Coastal Region website and that the UASI will continue to work with local government partners to review and adopt local plans, as well as strengthen regional coordination with CalOES.

A discussion concerning the process of incorporating these plans with FEMA and CalOES ensued. Concerns were raised about the apparent creation of a new

communication and coordination system for a catastrophic event that is inconsistent with existing plans and training. There were also questions about the state's continued review of FEMA's Bay Area Catastrophic Earthquake Plan, the decision-making process within EOCs, the operationalizing of this plan at the regional and local levels, the representation at EOCs, and consistency of planning efforts.

Mr. Brown indicated that, based on the Incident Management Team model, Bay Area counties will be broken into geographic branches and state and federal field representatives will sit at local EOCs. According to Mr. Brown, this has been determined to be a better response method and will be used in other states as well. Mr. Brown confirmed that the work done on the RCPGP plans will be included in the new FEMA Catastrophic Earthquake Plan for the Bay Area and invited the Regional Catastrophic Planning Team (RCPT) and OAs to comment, after which the state and FEMA will finalize and exercise with the Bay Area in 2016.

Prior to moving on to Item 6, General Manager Craig Dzedzic asked Chair Kronenberg whether the board could hear Item 8 next due to time constraints of the presenters. Chair Kronenberg asked Members if they would have a problem with changing the agenda. Seeing no opposition, she moved on to Item 8.

8. Public Safety Information Sharing Update

Risk Management and Information Sharing Project Manager Dave Frazer introduced Juan Gallardo, IT Director for the Santa Clara County Sheriff's Office, Ronda Alcantara, NCRIC Data Sharing Partnership Administrator, Jason Vorhauer, Lieutenant from the Contra Costa County Sheriff's Office, and Brian Rodrigues, IT Director from the NCRIC. The presenters discussed the benefits of public safety data sharing and the importance of continued funding.

When asked about the status of governance of the Bay Area Information Sharing Program, Mr. Gallardo explained that the South Bay has a governance body made up of four counties. Mr. Frazer added that, while different forms of governance exist throughout the region, all of the systems work together on a daily basis with the NCRIC being central to this collaboration.

6. Urban Shield 2014 After Action Report

Training and Exercise Project Manager Dennis Houghtelling introduced Alameda County Sheriff's Office Captain Garrett Holmes and Yellow Command Exercise Director Corinne Bartshire. Captain Holmes presented the summary of Urban Shield's After Action Report. Ms. Bartshire provided a summary of the 2014 Yellow Command program.

In response to questions about plans for Yellow Command in 2015, Ms. Bartshire stated that a goal for 2015 is to connect the field play with the EOCs and that Yellow Command

will practice scenarios involving Levi's Stadium including a truck bomb and mass transportation exercises.

A member of the public stated that she participated in Urban Shield exercises at Oakland Airport and was impressed by the concern for public safety. She stated that she and others in the community are committed to separating the emergency response exercises from the militarization and terrorist focus.

7. Cyber Security Update

Risk Management Project Manager Dave Frazer provided an update on the Cyber Security Program. Mr. Frazer introduced NCRIC IT Director Brian Rodrigues and NCRIC Cyber Analyst Dana Killian to present an update.

Ms. Killian highlighted some local incidents and shared a sample of the types of analytical products created and disseminated by the NCRIC. Mr. Rodrigues stated the NCRIC will conduct a Cyber Vulnerability Assessment, a Security Appliance Deployment, and will continue to provide network monitoring and support. These regional services will be deployed at no cost to agencies and with no additional UASI funding required.

9. Continuity of Operations – Continuity of Government Update

Resiliency and Recovery Project Manager Corinne Bartshire provided an update on the Continuity of Operations – Continuity of Government (COOP/COG). The purpose of this project is to develop benchmark criteria for Bay Area COOP/COG planning and establish a toolkit to assist local jurisdictions with completion of COOP/COG plans. A question was posed about the development of a business continuity plan and if outreach is being done to the private sector. Regional Program Manager Janell Myhre indicated that public/private partnerships could always be strengthened and improved and that everyone was welcome to join the RCPT.

10. FY 13 UASI Quarterly Spending Report

Chief Financial Officer Tristan Levarado stated that 38% or \$8,919,728 of the \$23,632,173 FY 13 UASI budget has been expended. Monitoring by the Management Team indicates that all projects are on target for completion by their respective deadlines.

11. Tracking Tool

Chair Kronenberg suggested to the Management Team that the reoccurring items *Tracking Tool* and *Future Agenda Items* be combined into one agenda item.

12. Announcements – Good of the Order

Alternate Member Wyss announced his retirement from the San Mateo Sheriff's Office effective in March 2015.

Chair Kronenberg invited Members to begin planning for the 2015 National Homeland Security Conference and see if they will be able to attend.

13. Adjournment

The meeting adjourned at 11:40 AM.