



**Bay Area UASI Program
Approval Authority Meeting
Thursday, November 10, 2016
10:00 AM**

LOCATION

Alameda County Sheriff's Office OES
4985 Broder Blvd., Dublin, CA 94568
OES Assembly Room

**REGULAR MEETING MINUTES
DRAFT**

1. Roll Call

UASI Chair Anne Kronenberg called the meeting to order at 10:00 AM and subsequently took the roll. Chair Anne Kronenberg and Vice Chair Rich Lucia were present. Members Raemona Williams, Cathey Eide, Ryan Broughton, Kevin Oakley and Al Terrell were present. Members Ken Kehmna, Mike Casten, Bob Doyle and Trisha Sanchez were absent, but their alternates, respectively Dana Reed, Mark Williams, Dave Augustus and Mark Robbins, were present.

2. Closed Session: National Counterterrorism Threat Center Briefing

An NCTC Liaison provided a threat briefing to Approval Authority Members.

3. Approval of the Minutes

Chair Kronenberg asked for any comments or questions concerning the minutes from the August 11, 2016 meeting. Seeing none, she requested a motion to approve the minutes.

Motion: Approve the minutes from the August 11, 2016 Approval Authority Meeting

Moved: Member Augustus **Seconded:** Member Eide

Vote: The motion was passed unanimously.

4. General Manager's Report

(a) UASI FY17 Project Proposal Process

General Manager Craig Dziejcz updated the Board on the status of the Bay Area UASI FY17 project proposal process. The Management Team received 158 applications which are currently in the review process. Approval Authority Members will have the opportunity to review their jurisdiction's proposals from November 14 to December 2, 2016 to ensure consistency with their own operational area and/or core city priorities.

(b) The National Fusion Center Association (NFCA) Annual Training Event

Mr. Dziejcz reported on the recent NFCA Conference hosted in Alexandria, Virginia. The General Manager and NCRIC Staff participated in panels on Cyber Security for Critical Infrastructure and Special Event Support/ Real Time Open Source Analysis. Keynote speakers at the event included Director of National Intelligence James Clapper, and FBI Director James Comey.

(c) 2017 National Homeland Security Conference

Mr. Dziejcz reported that the 2017 National Homeland Security Conference is scheduled to take place in Buffalo, NY from June 6 - 8, 2017. The National Homeland Security Association (NHSA) is currently accepting presentation proposals through December 15, 2016. He stated that the Management Team will be submitting proposals for the upcoming conference.

(d) 2017 Approval Authority Meeting Calendar

Motion: Approve the 2017 Approval Authority Meeting Calendar

Moved: Member Williams **Seconded:** Member Terrell

Vote: The motion was passed unanimously.

(e) Tracking Tool

There were no additions to the Tracking Tool.

5. FirstNet Briefing

BayRICS General Manager Barry Fraser introduced FirstNet CEO Mike Poth and FirstNet Region IX Continental U.S. Lead Lesia Dickson, who provided an update on FirstNet's progress and considerations for the Bay Area region. Chair Kronenberg thanked them for their efforts to enhance first responder safety and abilities throughout the region.

6. **2016 Threat and Hazard Identification and Risk Assessment (THIRA)**

Assistant General Manager Catherine Spaulding provided an update regarding the 2016 THIRA. The THIRA is a four step risk assessment process that helps stakeholders to understand risks and estimate capability requirements. FEMA requires all states, UASIs, and tribal nations to complete a THIRA on an annual basis in order to receive federal homeland security grant dollars.

The Management Team updated the 2016 THIRA and presented it to the Approval Authority for approval and subsequent submission to Cal OES and then FEMA. The THIRA is based on information obtained during the year, local subject matter expert input, existing Bay Area plans and reports, real world scenarios, resource modeling and estimation resources, and other open source research.

Haystax Project Manager Jason Carroll presented a background briefing on the THIRA process and highlights from this year as well as results from the THIRA Workshop held in September. The results included whole community participation, scenario updates, capability target revisions, and resource requirements review.

Motion: Approve the THIRA for submission to Cal OES

Moved: Member Eide **Seconded:** Member Lucia

Vote: The motion was passed unanimously.

7. **Stakeholder Outreach and the Annual Planning Process**

Regional Program Manager Janell Myhre presented her findings after conducting stakeholder outreach to the jurisdictions. She stated the stakeholders gave her feedback on local priorities and how the UASI Management team can assist in achieving those priorities.

8. **Regional Mutualink Investments**

Regional Project Manager Corey Reynolds presented an update on Mutualink Investments. He presented the current challenges faced by regional stakeholders, and steps that would be used in the upcoming year to address the needs of the users. He stated that at this time no further investments in Mutualink would occur.

9. UASI Reallocation of Grant Funds Report

Chief Financial Officer Tristan Levardo presented a report on the FY15 reallocation of grant funds for the period of May 1 through October 31, 2016. Mr. Levardo reported that a total of \$2,071,291 has been reallocated for the FY15 grant and that a line-by-line report is available in Appendix A.

10. PRND Policies and Procedures Manual Approval

Regional Project Manager Phil White presented the Preventive Radiological / Nuclear Detection (PRND) to the Approval Authority for approval.

Motion: Approve the PRND Policies and Procedures Manual

Moved: Member Eide **Seconded:** Member Williams

Vote: The motion was passed unanimously.

11. Announcements – Good of the Order

Member Ryan Broughton announced he will be leaving his position and has named Cay Denise MacKenzie as the interim alternate member for the City of San Jose.

Regional Grants Manager Mary Landers announced that the UASI annual holiday party was to be held in December.

Chief Financial Officer Tristan Levardo announced two staff positions were filled on his fiscal team by: Li Liu, and Edwin Lee.

10. General Public Comment

A member of the public made comments.

11. Adjournment

The meeting adjourned at 11:47 AM.