



**Bay Area UASI Program  
Approval Authority Meeting  
Thursday, January 11, 2018  
10:00 AM**

**LOCATION**

Alameda County Sheriff's Office OES  
4985 Broder Blvd., Dublin, CA 94568  
**OES Assembly Room**

**REGULAR MEETING MINUTES  
DRAFT**

**1. Roll Call**

UASI Chair Anne Kronenberg called the meeting to order at 10:00 AM and General Manager Craig Dzedzic subsequently took the roll. Chair Anne Kronenberg and Vice Chair Rich Lucia were present. Members Jeanine Nicholson, Angela Robinson-Pinon, Ray Riordan, Gerry Malais, Trisha Sanchez, and Christopher Helgren were present. Members Ken Kehmna, Mike Casten, and Bob Doyle were absent, but their alternates, respectively, Dana Reed, Mark Williams, and Dave Augustus were present.

**2. Approval of the Minutes**

Chair Kronenberg asked for any comments or questions concerning the minutes from the November 9, 2017 meeting. Seeing none, she requested a motion to approve the minutes.

**Motion:** Approve the minutes from the November 9, 2017 Approval Authority Meeting.

**Moved:** Member Malais      **Seconded:** Member Sanchez

**Vote:** The motion was passed unanimously.

**3. General Manager's Report**

(a) UASI FY 2018 Project Proposal Update

General Manager Craig Dziedzic presented to the Board a timeline of events for the FY 2018 Project Proposal Process. A total of 146 project proposals were submitted for review and prioritization by Approval Authority members and Hub voting members.

(b) Management Team Update - 2018 CBRNE Liaison Officer Program

The UASI Management Team is developing a new project in collaboration with the California National Guard Homeland Response Force to create a CBRNE Liaison Officer program. The liaison officer will work with regional jurisdictions and participate in CBRNE planning, training, and exercises.

(c) 2018 National Homeland Security Conference Presentations

General Manager Craig Dziedzic presented to the Board six panel presentations from the UASI Management Team that were submitted to the 2018 National Homeland Security Conference.

(d) Management Team Tracking Tool and Future Agenda Items

There were no additions to the tracking tool.

**4. Election of UASI Officers for 2018**

Chair Kronenberg and Vice Chair Lucia conducted a vote on the positions of UASI Chair and Vice Chair for the 2018 term.

**Motion:** Elect Chair Kronenberg to remain Chair of the UASI for the 2018 term.

**Moved:** Member Riordan      **Seconded:** Member Sanchez

**Vote:** The motion was passed unanimously.

**Motion:** Elect Vice Chair Lucia to remain Vice Chair of the UASI for the 2018 term.

**Moved:** Member Riordan      **Seconded:** Member Williams

**Motion:** The motion was passed unanimously.

**5. FY18 UASI Proposed Regional Projects**

Assistant General Manager Catherine Spaulding provided an overview of the nine “level one” regional FY18 projects proposed for allocations in Agenda Items 6 – 11. All “level two” regional projects were also listed.

One member of the Board made a comment.

**6. Training and Exercise Annual Report and Proposed FY18 Allocation**

Project Manager Commander Shawn Sexton presented the Annual Report and proposed FY18 allocation for the Bay Area UASI Regional Training and Exercise Program.

**Motion:** Approve \$4,901,339 from the FY18 UASI grant to fund the Bay Area UASI Regional Training and Exercise Program.

**Moved:** Member Reed                      **Seconded:** Member Robinson Pinon

**Vote:** The motion was passed unanimously.

Three members of the Board made comments. One member of the public made a comment.

**7. NCRIC Annual Report and Proposed FY18 Allocation**

NCRIC Director Mike Sena presented the Annual Report and proposed FY18 allocation for the Northern California Regional Intelligence Center.

**Motion:** Approve \$4,485,200 from the FY18 UASI grant to fund the Fusion Center Project: Information Sharing and Analysis, Infrastructure Protection, and Cyber Security.

**Moved:** Vice-Chair Lucia                      **Seconded:** Member Malais

**Vote:** The motion was passed unanimously.

**8. Regional Information Sharing System Proposed FY18 Allocation**

NCRIC IT Director Brian Rodrigues proposed an FY18 allocation for the regional public safety information sharing project and shared six success stories with the Board.

**Motion:** Approve \$720,000 from the FY18 UASI grant to fund the Regional Information Sharing System Project.

**Moved:** Member Reed                      **Seconded:** Member Nicholson

**Vote:** The motion was passed unanimously.

**9. Management Team Proposed FY18 Regional Projects**

Regional Program Manager Janell Myhre proposed four projects for FY18 UASI regional funding.

**Motion:** Approve UASI FY18 regional funding for projects as follows:

- \$280,000 – Preventive Radiological Nuclear Detection
- \$250,000 – Cyber Resilience Training
- \$150,000 – Care and Shelter Capability Building (year two)
- \$150,000 – Critical Transportation Capability Building (year one)

**Moved:** Member Nicholson      **Seconded:** Member Sanchez

**Vote:** The motion was passed unanimously.

One member of the Board made a comment.

**10. Public Health and Medical Proposed FY18 Allocation**

Contra Costa Health Services Director William Walker proposed an FY18 allocation for the Medical Needs and Behavioral Health Shelter Planning Project.

**Motion:** Approve \$200,000 from the FY18 UASI grant to fund the Medical Needs and Behavioral Health Shelter Planning Project.

**Moved:** Member Riordan      **Seconded:** Member Nicholson

**Vote:** The motion was passed unanimously.

One member of the Board made a comment.

**11. BayRICS JPA Quarterly Report and Proposed FY18 Allocation**

BayRICS General Manager Barry Fraser provided a quarterly report of the BayRICS Joint Powers Authority and proposed an FY18 allocation for the BayRICS Regional Voice and Broadband Data Communications Planning and Governance project.

**Motion:** Approve \$59,000 to fund the BayRICS Regional Voice and Broadband Data Communications Planning and Governance project.

**Moved:** Member Riordan      **Seconded:** Member Sanchez

**Vote:** The motion was passed unanimously.

One member of the Board made a comment.

**12. Sonoma County Regional Project Request – Solano County P25 Trunked Radio System**

Solano County Emergency Manager Don Ryan proposed an FY18 allocation for Trunked P25 Radio Systems. The Board voted to change the status of the project from Hub Project to Level II Regional Project. The project will be discussed at the Regional Level II Proposal Workgroup Meeting on February 22, 2018.

**Motion:** Consider Trunked P25 Radio Systems as Regional Level II Project for further discussion.

**Moved:** Member Helgren                      **Seconded:** Vice-Chair Lucia

<b>Vote:</b>	Kronenberg	No	Lucia	Yes
	Robinson-Pinon	No	Helgren	Yes
	Nicholson	No	Augustus	Yes
	Malais	No	Riordan	Yes
	Reed	No	Sanchez	Yes
			Williams	Yes

The vote was 6 ayes to 5 noes and the motion passed.

Six members of the Board made comments.

**13. Risk Management Kick-off 2018**

Project Manager Amy Ramirez presented to the Board highlights of the 2018 Risk Management Program and THIRA (Threat Hazard Identifications and Risk-Assessment).

One member of the public made a comment.

**14. Bay Area UASI Travel Expenditures**

Chief Financial Officer Tristan Levardo provided an update on travel expenditures of the Bay Area UASI for the period of July 1, 2017 to December 31, 2017.

**15. Announcements – Good of the Order**

Member Sanchez announced that her retirement from the San Mateo County Sheriff’s Office will take place in June 2018.

**16. General Public Comment**

One member of the public made a comment.

**17. Adjournment**

The meeting adjourned at 11:42 AM.