

Dear BATEP Proposers,

The Bay Area UASI is requesting a series of active attacker full-scale exercises in the North Bay, East Bay, West Bay, and South Bay hubs of the region. The series would be known as the “Bay Area UASI Active Attacker FSE Series.” The exercise series would preferably take place over the course of one week, allowing for one day of drills / exercises in each of the four hubs. Each day may contain a morning session (4-hours) and an afternoon session (4-hours) that repeats. The drills / exercises are intended to assess local government active attacker response teams (law enforcement, fire, EMS, communications) and provide them with same day constructive feedback/instruction.

The series should include at least 2 deliveries of a 4-hour session in each hub. Each delivery may include up to four different scenarios allowing four response teams to exercise concurrently and rotate through each scenario throughout the course of the 4-hour exercise.

The following is an anticipated exercise schedule:

1. Introduction for all teams (10 minutes)
2. Safety review/message for all teams (10 minutes)
- Teams rotate through four scenarios*
3. Full-Scale / Hands-On Drill – Scenario 1 (45 minutes)
4. Constructive feedback / evaluation (10 minutes)
5. Full-Scale / Hands-On Drill – Scenario 2 (45 minutes)
6. Constructive feedback / evaluation (10 minutes)
7. Full-Scale / Hands-On Drill – Scenario 3 (45 minutes)
8. Constructive feedback / evaluation (10 minutes)
9. Full-Scale / Hands-On Drill – Scenario 4 (45 minutes)
10. Constructive feedback/evaluation (10 minutes)

Alternative approaches to providing hands-on drills for active attacker response scenarios may be proposed in response to this request for cost quote.

The selected vendor will be responsible for coordinating with an exercise planning team in each hub to confirm the following:

- delivery dates and locations
- exercise objectives
- exercise scenarios
- logistics for exercise conduct
- other pertinent exercise details
- after action reviews

The Vendor is expected to provide all props and consumable products. Selected sites will provide training classroom(s) and space for vendor trailers/props. Participants will provide their agency issued protective equipment.

Any in-person training or exercise activities must be delivered in compliance with the guidelines and requirements of OSHA and the host jurisdiction's COVID Safety Protocols.

Total number of deliveries being requested: 8 (2 deliveries in each of the 4 Bay Area hubs) (additional sessions and/or modified schedule may be proposed by vendor).

Participants: Members of local law enforcement agencies, either patrol or SWAT/TACT teams, Fire fighters, paramedics, and communication dispatchers.

Number of participants per session: To be determined in coordination with the vendor and exercise planning teams; No less than 4 teams per session.

Requested delivery timeframe: Between June 2024 to May 2025.

Delivery environment: In-person at training center/facility locations to be determined.

Locations (*one location per hub to be identified in coordination with exercise planning teams*):

North Bay – Marin County, Napa County, Solano County, Sonoma County

East Bay – Alameda County, Contra Costa County, City of Oakland

West Bay – San Mateo County, City, County of San Francisco

South Bay - Monterey County, Santa Cruz County, San Benito County, City of San Jose, Santa Clara County

Required Documentation: Working with the UASI staff and planning team input develop a HSEEP-compliant Exercise Plan (EXPLAN) and Exercise Evaluation Guide (EEG); as well as provide the Bay Area UASI with an after-action report (AAR).

Best Value Procurement: Please provide a competitive proposal including price quotation of your best and final offer including the information requested in the attached template. Please include any additional attachments along with the quote in **1 PDF document**. This is a best value procurement where considerations for vendor selection include quality and price.

Please reply to **UASICONTRACTS@SFGOV.ORG with this email** with "Bay Area UASI Active Attacker FSE Series Quote" in the subject line. Response must be received by 5:00p.m. (PDT) on Tuesday, January 16, 2024



Price quotations submitted for exercise activities selected under the Bay Area Training & Exercise Program (BATEP) shall include the following sections and information tables:

Name of Vendor:

Date:

1. OVERVIEW

Please provide a brief description of the proposed exercise(s) that includes the content and/or performance objectives.

2. QUALIFICATIONS

Please describe the unique qualifications of the proposing vendor for designing, conducting, and evaluating the requested exercise.

3. PROPOSED TEAM

Please include a listing of the proposed team members and their most relevant qualifications for supporting the requested exercise. This may include years of experience, similar exercises supported, etc. Resumes may be attached in addition to completing the table below.

TEAM MEMBERS		
NAME	ROLE	RELEVANT EXPERIENCE / QUALIFICATIONS

4. DELIVERABLES

Based on the project requirements, please list all proposed deliverables and their associated cost. Deliverables may be grouped together for lump sum costs. For example, Initial Planning Meeting Materials, Conduct, and Summary may have a lump sum cost estimate for IPM Deliverables.

DELIVERABLES	
DESCRIPTION	COST

5. COST

Please provide a cost breakdown similar to the table below that has the cost categories identified below. Format may be different as long as all requested costs are provided in a detailed manner. For travel rates, please specify number of nights and number of rooms per staff member. For flights, please specify where Departing City is.

Price Quotation Template for the
 Bay Area Training & Exercise Program



COST Category	DESCRIPTION	PRICE	QTY	AMOUNT
1: Deliverables	Total Cost for Deliverables per Section 4.			
	DESCRIPTION	PRICE		AMOUNT
2: Travel	Flights (departing city)			
	Hotel (# Nights; # Rooms)			
	Per diem			
	Car plus Fuel			
	TRAVEL SUBTOTAL			
	DESCRIPTION	PRICE	QTY	AMOUNT
3: ODCs	Hard Copy Exercise Documents (i.e. C/E Manual, Exercise Plan, Participant Certificates, Eval Forms, Handouts, etc.)			
	Consumables			
	Shipping			
	Other			
	MATERIALS SUBTOTAL			
TOTAL PRICE				