

# **Medical Surge Planning Project**

UPDATE 3/28/2013

### Regional Catastrophic Planning Team (RCPT) & Health and Medical Working Group

#### **Project Goals**

- 1) Assess the state of medical surge planning and patient tracking plans and efforts throughout the region
- 2) Identify policies and procedures that will support regional cooperation
- 3) Implement and test recommendations

#### **Steering Committee**

Steering Committee established and project kick-off held on March 6<sup>th</sup>, 2013. Attendees included:

Caryn Thornburg, ICF Medical Surge Planning Expert Cheri Hummel, CHA Craig Johnson, EMSA Cynthia Frankel, ALCO EMS Jennifer Henn, Nappa Co. Public Health EP Jerald Fenner, HHS Jim Morrissey, ALCO EMS Julie Barsic, ICF Researcher Karen Relucio, San Mateo County Health Dept. Lani Kent, Bay Area UASI Contract Project Officer Lynn McCray, Monterey County Meghan Treber, ICF Project Manger Naveena Bobba, SFDPH Rafael Vargas, Contra Costa EMS Rubin Chavez, SC Health Services Sam Barnett, Nappa Co. EMS Stephen Watts, ICF Deputy Project Manager

## **Project Next Steps**

- 1) Steering Committee providing:
  - Each jurisdictions' plans for Medical Surge, Mass Casualty, Patient Movement and another other Emergency Plans they would like to share
  - o Points of Contract for key stakeholders for the Patient Tracking Feasibility Assessment
- 2) ICF:
  - Providing access to SharePoint Site
  - o Establishing a regular monthly steering committee meetings
  - Conducting outreach to hospitals, MHOACS, RDMHS, LEMSAs, and National Guard for patient tracking

## **Project Contact Information**

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Tasks	20			20			20		20	20		
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1: Timeline and Program Management												
Kick-Off Meeting												
Timeline Development and Approval (RFP 1a)												
Utilize existing reports to guide project work plan/timeline (RFP1b)												
Stakeholder Identification												
Engagement Letter Drafting and Distribution												
Monthly Project Progress Report												
Bi-Weekly Conference Calls with Bay Area UASI project leadership												
2: Research												
Review of existing documents and assessments (RFP 2a)												
Identify best practices/conduct literature review (RFP 2b)												
Create library of relevant reports and sources (RFP 2c)												
Link "library" resources to project (RFP 2d)												
Develop and implement ongoing stakeholder engagement plan (RFP 3a)												
Attend relevant meetings and report on project (RFP 3b)												
3: Medical Surge Planning												
Regional Medical Surge Gap Analysis (RFP 3f)												
Facilitate Sharing Sessions (RFP 3c) (if time allows)												
4: Joint Patient Assessment & Tracking System (JPATS) Feasibility												
Patient Tracking and JPATS Feasibility Study (RFP3e)												
4: Final Report and Next Steps												
Produce Final Report (RFP 4a)												
Creation of new resources for strengthening medical surge (RFP 4b)												
Final Report Presentation (RFP 4c)												
5: Exercise												
Concept and Objectives Meeting/ IPC												
Midpoint Planning Conference												
Final Planning Conference												
Materials Development												
Controller Evaluator Briefing												
Exercise Conduct												
After Action Report												